



23RD FEBRUARY 2024 | ISSUE 7

# THE LEGAL INSIGHT

The Official LSK Weekly Newsletter- THE FINAL HOUR EDITION

## NOTICE OF THE ORDINARY GENERAL MEETING OF THE LAW SOCIETY OF KENYA

NOTICE IS HEREBY given pursuant to Section 30(1), Section 32 of the Law Society Act, 2014 and Regulation 75 (1) of the Law Society of Kenya (General) Regulations, 2020, that an **ORDINARY GENERAL MEETING** of the Law Society of Kenya, is convened for and shall be held, both physically and virtually through the Zoom/Webinar Platform at **The Rift Valley Sports Club (RVSC), Nakuru at 11:00am on Friday, 22nd March, 2024.**

### AGENDA

1. Secretary to read the Notice convening the Meeting;
2. Adoption of the Agenda;
3. Silence in tribute to members departed;
4. Confirmation of Minutes of the Ordinary General Meeting (AGM) held virtually/ in person on 31st March 2023 at Safari Park Hotel, minutes of the adjourned meeting held virtually/ in person on 21st July 2023 at Panari Hotel and minutes of the Special General Meeting held virtually held on 17th November 2023;

### FEATURED

News Segment

Notices/Vacancies

Upcoming Events

Weekly Bites



5. Matters Arising;

6. Report of the Council 2023, pursuant to Section 30(2) of the Law Society of Kenya Act, 2014 and Regulation 24 of the Law Society (General) Regulations, 2020;

7. Presentation of the Accounts and Balance Sheets for the year ending 31st December, 2023, pursuant to Section 38(1) & (2) of the Law Society of Kenya Act, 2014 and the appointment of the Society's Statutory Auditors for the financial year ending 31st December 2024, Pursuant to Regulation 52(1) & (2) of the Law Society of Kenya (General) Regulations, 2020.

8. Consideration of the LSK Development & Investment Committee report to engage Laser Property Services as the consultant to provide consultancy services, for the development and optimization of Law Society of Kenya properties; Gitanga Road and the South C plots and if members deem it fit, by a resolution, approve the report pursuant to Section 4 and 5 of the Law Society of Kenya.

9. Consideration of the report of the LSK Taskforce for Policy and Legal Reforms and if members deem it fit, by a resolution, approve the report pursuant to Section 4 and 5 of the Law Society of Kenya.

10. Consideration of the report of the Council on the practicing certificates fees for advocates of 0-3 years and if members deem it fit, by a resolution, approve the report pursuant to Section 4 and 5 of the Law Society of Kenya.

11. Election of the Law Society of Kenya Representatives to the Committee on Senior Counsel, pursuant to the Advocates (Senior Counsel Conferment and Privileges) Rules, 2011.



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12. Election of the members of the Law Society of Kenya Budget and Finance Committee, pursuant to Section 40(2) and Section 23 of the Law Society of Kenya Act.
13. Notice of motion by member(s) given to the Secretary (if any).
14. Pursuant to Section 21(1) of the Law Society of Kenya Act, the President Law Society to declare duly elected members of the Council, Advocates Disciplinary Committee and the Law Society of Kenya Male Representative to Judicial Service Commission; and
15. Any other business which may be admitted.

**N/B. Registration and other details/documents regarding the Annual General Meeting will be shared in due course.**

## CALL FOR ARTICLES FOR THE ADVOCATE MAGAZINE

The Law Society of Kenya invites members to submit articles for consideration for publication in the March 2024 issue of The Advocate Magazine - Pathways to Justice Edition.

The submitted articles should:

- a) Be in line with this Edition's Theme - "Justice Unbound: Navigating Access in the Criminal Space"
- b) Not exceed 1000 words (footnotes are not required).
- c) Attach passport-sized photos of the author to be published together with the submitted article.

The submitted articles shall be reviewed and the Society reserves the right to delete, edit, or alter in any manner it sees fit the submitted articles for publication.

The submission of articles and requests to advertise/partner should be sent to [a.rodil@lsk.or.ke](mailto:a.rodil@lsk.or.ke) and copied to [gloria.kuyoh@lsk.or.ke](mailto:gloria.kuyoh@lsk.or.ke) to reach us not later than **29th February 2024**.



## **NOTICE OF THE ANNUAL GENERAL MEETING OF THE ADVOCATES' BENEVOLENT ASSOCIATION**

**NOTICE IS HEREBY GIVEN, pursuant to Rule 21 of the Advocates' Benevolent Association Rules, that the ANNUAL GENERAL MEETING of the Association is convened for and shall be held, both physically and virtually through the Zoom/Webinar Platform, at The Rift Valley Sports Club (RVSC), Nakuru on Friday, 22nd March, 2024 at 9:00 a.m.**

### **AGENDA**

- 1. Secretary to read the Notice convening the Meeting.**
- 2. Adoption of the Agenda.**
- 3. Silent tribute to Departed Members.**
- 4. Confirmation of the Minutes of the General Meeting held both physically & virtually at the Safari Park Hotel, Nairobi on Friday, 31st March, 2023.**
- 5. Matters Arising.**
- 6. The Report of the Board of Management for the year ended 31st December, 2023.**
- 7. Presentation of the Accounts and Balance Sheet for the year ended 31st December, 2023.**
- 8. Presentation by the Committee for Feasibility Study on Medical Cover.**
- 9. Notices of Motion, if any.**
- 10. ABA Election Results Announcement.**
- 11. Any other Business.**

**N/B. Registration and other details/ documents regarding the Annual General Meeting shall be shared in due course**



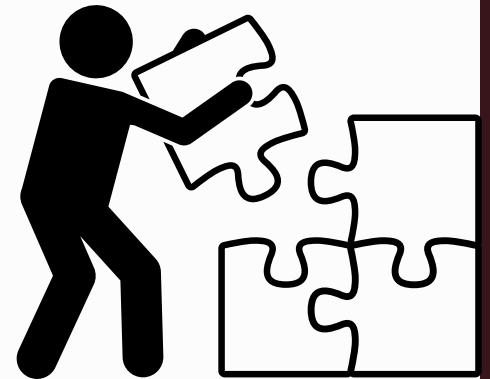
## VOTING GUIDELINES AND POLLING FOR THE UPCOMING ELECTIONS

The elections shall take place on **Thursday, 29th February 2024** from **8.00 am to 5.00 pm**.

Refer to the full notice issued by the Elections Board on 6th February 2024. [CLICK HERE.](#)

## CAPACITY BUILDING FOR THE LAW SOCIETY OF KENYA ON AML/CFT

The LSK Secretariat, led by the Deputy CEO, Mwathi Kitonga, held a follow-up consultative meeting with Ms. Nankunda Katangaza and Ms. Alison Hook of Hook Tangaza (AML/CFT Consultants), the Compliance & Ethics Directorate and the Practice Standards Directorate, to continue the discussion on capacity building for the Law Society of Kenya on AML/CFT.





**RISKHOUSE**  
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# BACKGROUND CHECKS

Pre- employment screening is one of the most crucial processes conducted during the hiring process to ensure that the employer selects the best candidate to fill the position. This also prevents any likely reputational damage and financial losses likely to result from negligent hiring. In this regard, it is important to take certain precautionary measures during the hiring process and the best way to do so is through employment background checks.

Through Employee background checks the employer is able to determine whether a candidate holds the right skills to fit the position being filled. It also helps in verifying the accuracy of the information provided by the candidates which reduces the risk of criminal activities in the company likely to result from non-disclosure of a candidate's criminal background resulting to a safe working environment for the employees. Through employment background checks, the company's reputation is thus safeguarded and customers retained. Additionally, employment background check lessens the chance of having to bring in a new replacement and thus reduces the costs associated with such replacement which can be quite high.

The following are some basics to be covered while conducting pre-employment screening.

- **Verify personal identification document of a candidate;**
- **Resume screening;**
- **Criminal background checks;**
- **Education history check;**
- **Previous Employment reference check;**
- **Social Media screening; and**
- **Credit check is essential to verify the financial credibility of a candidate, especially for roles which require a financial duty.**

At **Riskhouse International**, we are equipped with the relevant resources including a team of professional with the relevant experience to help companies conduct appropriate back ground checks on candidates enabling them make a confident and well thought out hiring decision and as well as develop a more accurate and valid recruitment process.

**For more information about our services**

 [www.riskhouse.co.ke](http://www.riskhouse.co.ke) 



## **NOTICE: ELECTIONS TO SERVE ON THE BOARD OF MANAGEMENT OF THE ADVOCATES' BENEVOLENT ASSOCIATION**

NOTICE IS HEREBY GIVEN, pursuant to Rule 14 (2) and Rule 22 of the Advocates' Benevolent Association Rules that the biennial election of Four (4) Members to the Board of Management of the Advocates' Benevolent Association shall be held through a digital platform by ICPAK on Friday, 15th March, 2024 from 8am to 5pm.

The Advocates' Benevolent Association wishes to invite applications from Members who are interested in serving on the Board of Management for the next Two (2) Years. The current serving Board Members who are all eligible for re-election are:

1. J. Oriri Onyango (P.105/1560/86);
2. Esther B. Nyamongo (P.105/5121/03);
3. Stephen J. Saenyi (P.105/5052/03); and
4. Angela Ndegı Munga Mwadumbo (P.105/8280/11).



### **NOTE:**

Pursuant to Rule 23, no Member of the Association shall be eligible to be elected to the Board unless nominated in writing by at least Two (2) Members of the Association, and such nomination shall have been forwarded to the Secretary of the Association at least Fourteen (14) days before the date of the election, on or before Friday, 1st March, 2024.

This is a call for members offering themselves for election to fill in the, ABA Nomination Paper and return the same to, The Secretary/CEO, Law Society of Kenya, Lavington, opposite Valley Arcade, Gitanga Road, P.O. Box 72219 - 00200, Nairobi.





# 5 DAY PROFESSIONAL MEDIATION TRAINING COURSE



**VENUE:** CONVENT INT'L HOTEL, LAVINGTON, NAIROBI

**DATES:** 25th - 29th March 2024

**COST:** KSHS. 55,000/- Plus 16% VAT PP



LAW SOCIETY OF KENYA

Are you looking to enhance your career as a certified professional mediator and gain international recognition for your skills? Look no further than our international professional mediation training program.

**Mediation Training Institute International East Africa (MTI E.A)** is pleased to announce to you a 5 day Professional mediation training course in collaboration with **Law Society of Kenya (LSK)**. MTI E.A has earned a reputation of excellence in the field of Mediation Training. MTI E.A conducts ongoing reviews of content, processes, and is widely acknowledged as one of the leading providers of Professional Mediation training in the world. Our training program has been subjected to extensive scrutiny by leading International standards setting and credentialing institutions.

In just a week face to face training, our intensive training program can help you become an internationally certified professional mediator. Our program covers all aspects of mediation, providing you with the skills and knowledge necessary to succeed in international settings. Our experienced and Certified Professional mediation trainers will lead your training, which includes hands on practice through simulated mediation exercises and role-playing.

### Benefits of our program

- Internationally recognized certification
- Comprehensive training from experienced and certified professional mediation trainers
- Hands on practice through simulated mediation exercises and role playing
- Three certifications upon completion \*IMI \* SIMI \* MTI. E. A
- This course is accredited by the Law Society of Kenya. **Participants will receive 3 CPD units.**

All MTI E. A. trainers are practicing mediators who have undergone extensive Train the Trainer (TOT) Training and have experience in mediation practice. At the end of the training, participants are assessed with highly qualified external assessors.

### Payment by Cheque or bank transfer to:

Account Name: **Mediation Training Institute International East Africa**  
 Bank: **Absa Bank, Harambee Avenue Branch, Nairobi**  
 Account Number: **2027798090**  
**PAYMENT BY MPESA: Paybill 303030 Account No.: 2027798090**

### Registration for the course ongoing

For clarification and registration contact:

**MTI EAST AFRICA**

Physical address: **Jeevan Bharati, 5th Floor (Opp. Electricity House), Harambee Avenue, Nairobi**

Tel: **Emma 0725-538 320, Hesbon 0714-390 371**

**Mangerere 0707-124 831 / 0733-854 901**

Email: **info@mtieafrica.org / mangererej2015@gmail.com**

Website: **www.mtieafrica.org / www.mtieafrica.or.ke**





## COUNCIL DECISIONS TAKEN ON 12TH FEBRUARY 2024

The Council Decisions on applications taken on 12th February 2024 for admission to the Roll of Advocates, Practicing Certificates, Notary Public and Commissioner for Oaths and Admission petitions November Special Gazette can be accessed on the link: [https://drive.google.com/drive/folders/1hi8CLVJ\\_k\\_kMVdmnhpIxJmEL1o2Zzm\\_or?usp=sharing](https://drive.google.com/drive/folders/1hi8CLVJ_k_kMVdmnhpIxJmEL1o2Zzm_or?usp=sharing)

## CALL FOR PAPERS FOR THE LAW SOCIETY OF KENYA JOURNAL 2024

The Law Society of Kenya Journal is a peer-reviewed publication of the Law Society of Kenya prepared by the Editorial Committee. The Committee invites members to submit papers for consideration for publication in the 2024 Edition.

The Editorial Board welcomes scholarly articles, case reviews case commentaries and book reviews within Kenyan law and practice, comparative law in Africa and internationally.

Only submissions written in accordance with the Law Society of Kenya Journal (LSKJ)- Instructions to Authors will be considered. The Instructions can be accessed via the [link](#),

Submissions should be sent to [journal@lsk.or.ke](mailto:journal@lsk.or.ke) not later than **Tuesday, 30th April 2024 at 5 pm.**

NB: All submissions should include reliable telephone numbers and email addresses for ease of communication with the Editorial Committee.

Plagiarism is unacceptable and will lead to automatic rejection of the submitted paper.



NOTICE



## Elevate Your Legal Expertise: Digital Evidence, Data Protection & Privacy Laws Workshop

Join us for a crucial workshop designed for legal professionals in Kenya. This accredited program offers vital insights into the complexities of digital evidence, data protection, and privacy laws, ensuring you remain ahead in your field. Here's why it's a must-attend:



### Combat Cybercrime:

Learn strategies to protect against cyber threats and ensure client and practice safety.



### Digital Evidence Mastery:

Gain expertise in handling electronic evidence crucial for today's legal challenges.



### Ethical Digital Practice:

Understand digital-age ethics, upholding justice and rights.



### Update on Legal Frameworks:

Stay current with the evolving cyber law landscape, aligning with international standards.



### Data Protection & Privacy:

Navigate the Data Protection Act and global privacy laws to safeguard sensitive information.

## Why Attend?



### Accredited Professional Development:

Elevate your legal practice and professional standing.



### Networking Opportunities:

Connect with peers and leaders in the legal field.



### Expert Insights:

Learn from industry experts on critical digital law aspects.

**LSK Accredited 2 CPD Units**



**14<sup>th</sup> - 15<sup>th</sup>  
March 2024**



**8.00am - 16.30pm**



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## **NOTICE FOR COMMENTS ON THE BUDGET POLICY STATEMENT AND THE 2024 MEDIUM-TERM DEBT MANAGEMENT STRATEGY, 2024.**

According to **Section 25(2) and Section 33(1)** of the Public Finance Act, 2012, the Cabinet Secretary for the National Treasury and Economic Planning submitted the 2024 Budget Policy Statement and the 2024 Medium-Term Debt Management Strategy to the Budget and Appropriations Committee and the Public Debt and Privatisation Committee respectively.

**The 2024 Budget policy statement** articulates the broad strategic priorities and policy goals that will guide the National Government and County Government in preparing their budgets for the 2024/25 Financial year and over the medium term to the Budget and Appropriations Committee.

**The Medium-Term Debt Management Strategy** provides for the borrowing strategy for the 2024/25 Financial year and underscores the public debt management objectives that will minimize the costs and risks of the current public debt portfolio.

In compliance with Article 118 of the Constitution, members are hereby invited to submit their comments on the Budget Policy Statement and the 2024 Medium-Term Debt Management Strategy, 2024 which can be accessed through the link, [Click Here](#)

Members are requested to submit their comments to Mr. Collins Odhiambo via [collins.h@lsk.or.ke](mailto:collins.h@lsk.or.ke) no later than **Monday, 26th February 2024 at 5:00 p.m.**

## **ADDITIONAL CONTINUING PROFESSIONAL DEVELOPMENT (CPD) EVENTS**

The Law Society of Kenya through the CPD Committee has organized a series of virtual events on various topics as indicated on the table below. The events have been organized in addition to the schedule provided in the CPD Calendar of events. Members can book and pay for the events through the members portal which can be accessed through the link <https://online.lsk.or.ke/login>

For the full notice, [CLICK HERE](#)

**FEBRUARY 2024 TRAINING SCHEDULE**

DATE	TOPIC	CPD	SPEAKER	AMOUNT	TIME	LINK
8.2.24	<b>In-Depth Overview of the Data Protection Act</b>	1	Nelson Otieno Shaddy Chemos	3,500	2.00 PM	<a href="https://us06web.zoom.us/webinar/register/WN_5rDW_MYvTomkC9wVP17chQ">https://us06web.zoom.us/webinar/register/WN_5rDW_MYvTomkC9wVP17chQ</a>
12.2.24	<b>Environmental, Social, and Corporate Governance (ESG)</b>	1	CS Judy Warui Deborah Momanyi	3,500	2.00 PM	<a href="https://us06web.zoom.us/webinar/register/WN_jIU3QnfgRF67DBmC3GaFmw">https://us06web.zoom.us/webinar/register/WN_jIU3QnfgRF67DBmC3GaFmw</a>
14.2.24	<b>Labour Law Trends and Developments</b>	1	Irene Kashindi FCI Arb	5,000	2.00 PM	<a href="https://us06web.zoom.us/webinar/register/WN_0cNCGqg4RxCw816QNKDzRA">https://us06web.zoom.us/webinar/register/WN_0cNCGqg4RxCw816QNKDzRA</a>
15.2.24	<b>Governance Audits: Opportunities For Advocates</b>	1	Judy Warui Dr. Seth Wekesa	5,000	2.00 PM	<a href="https://us06web.zoom.us/webinar/register/WN_aT9T6ZcSRhqnBYvgPbf_sQ">https://us06web.zoom.us/webinar/register/WN_aT9T6ZcSRhqnBYvgPbf_sQ</a>
19.2.24	<b>Emerging Practice Areas for Lawyers: Trends and Developments</b>	NO CPD POINT	Irene Kashindi Dr. Seth Wekesa CS Judy Warui	1,500	2.00 PM	<a href="https://us06web.zoom.us/webinar/register/WN_I48oXJG-SoCQ9dHGiinbGQ">https://us06web.zoom.us/webinar/register/WN_I48oXJG-SoCQ9dHGiinbGQ</a>
22.2.24	<b>New Health Laws: All you need to know</b>	NO CPD POINT	Rose Nakhungu	1,500	2.00 PM	<a href="https://us06web.zoom.us/webinar/register/WN_YhG1u4UsR_a8hUY5DSkiQA">https://us06web.zoom.us/webinar/register/WN_YhG1u4UsR_a8hUY5DSkiQA</a>
23.2.24	<b>Tax Compliant Firm: The Pitfalls to avoid</b>	1	CPA David Nderitu Mwangi	3,500	2.00 PM	<a href="https://us06web.zoom.us/webinar/register/WN_RYYfp6_TTNqEIUo2xrtHQ">https://us06web.zoom.us/webinar/register/WN_RYYfp6_TTNqEIUo2xrtHQ</a>
26.2.24	<b>Business Development for Lawyers/Firms</b>	1	Brian Munialo Ruth Wanyoike	5,000	2.00 PM	<a href="https://us06web.zoom.us/webinar/register/WN_bdzc7uc0QJWjyQwasm1Q5w">https://us06web.zoom.us/webinar/register/WN_bdzc7uc0QJWjyQwasm1Q5w</a>
28.1.24 - 1.3.24	<b>Certificate in Legal and Compliance Audits</b>	2	CS. Dr. Seth Wekesa CS Judy Warui	60,000	8.30 AM- 4.40 PM	<a href="https://forms.gle/1dMcvcGU1zkLgLVN9">https://forms.gle/1dMcvcGU1zkLgLVN9</a>

Registration will be completed/ approved after payment is received.

**Payment Details:**Paybill Number: **4011607**Account: **Name of participant**  
Amount: **As Indicated**Kindly send the confirmation text to **+254 725 223300**

For any query or further information, relating to these courses, please contact:

**Charlene Aurelia**, Training AdministratorTel: **0725 223300 / 0710 777752**Email: **training@tca.co.ke**Call/WhatsApp **+254 725 223 300** or Email: **training@tca.co.ke** or visit **www.tca.co.ke**



## **NOTICE FOR COMMENTS ON THE STATUTORY INSTRUMENTS (AMENDMENT) (NATIONAL ASSEMBLY BILL NO. 3 OF 2024)**

The Statutory Instruments (Amendment) (National Assembly Bill No. 3 of 2024) was read for the first time on Wednesday, 14th February, 2024 and referred to the Committee on Delegated Legislation for consideration.

The Bill seeks to amend the Statutory Instruments Act, 2013 to streamline its provisions with the requirement of Article 94(5) of the Constitution and ensure better application of the Act. In particular, the Bill proposes to-

a. Amend section 11 of the Act to enable the Committee on Delegated Legislation to require a legislation-making authority to submit a copy of any regulation that ceases to have effect by operation of law to Parliament. Upon submission, Parliament is required to notify the general public of the nullity of such an instrument in two newspapers of wide circulation.

b. Amended section 12 of the Act to align with Article 94(5) of the Constitution on delegation of legislative authority.

c. Amend section 14 of the Act to subject any exemption made by the Committee on Delegated Legislation to approval by the House.

d. Amend section 19 of the Act, to harmonize the wording of the Act. The amendment replaces the word "revoke" with the word "annul" for consistency.

e. Repeal section 21 of the Act to remove the mandatory requirement for the review of subsidiary legislation and the expiry of statutory instruments.

f. Amend section 24 of the Act, to increase the limit of fines and term of imprisonment that may be imposed for breach of regulations. The amendments seek to provide for penalties that adequately deter violation or breach of regulations; and

g. Amend section 27 of the Act to save and allow the continued operation of regulations that were in operation on or before the 24th January, 2024.

In accordance with Article 118 of the Constitution and standing order 127(3), members are hereby invited to submit their comments on the Statutory Instruments (Amendment) Bill which can be accessed through [this link](#).

Members are requested to submit their comments to Mr. Wilson Alumasa at [wilson.alumasa@lsk.or.ke](mailto:wilson.alumasa@lsk.or.ke) not later than Monday, 4th March, 2024 at 5:00p.m.



## A CHILL-OH-DAY PLAN

Yes, you need a chill-oh-day plan just to settle you into the new year. And I know we are only in February, but that's exactly why you need to quietly sneak away from the daily buzz and rest. Sometimes, it is the soul that's tired, and you will need a break, but the world will tell you to power through it. Well, we are rebels, you and I, and I'm going to show you how to grab and enjoy a chill-oh-day.

### Wake Up Gently...

Arrange to have the day off from work and tell the office that you have something important to take care of. Yes, that's you; you are your own baby today and you will make it count. Wake up gently at sunrise. Carry a light chair to the rooftop or garden and sit there silently, no phone, just crickets and birdsong. Watch the sun as it paints the sky orange, then pink and then yellow, and trail it until it comes to lick your feet. Feel it warm your toes, legs and face as it crosses the yard on its westward way. Send love and kisses to your beloved and tell the sun to tuck each of those kisses into their hearts as they power through the day.

### Just Feel...

Lay in bed and call to memory the people you have loved and those who love you. Watch the normalness of the day and be thankful for yet another ordinary day. Do you know how good, how so gloriously good, an ordinary day is? It is the kind of day that you feel held, and nothing rocks you. It is the kind of day you are sure that the invisible hand of the Grand Force is with you and a smile easily comes to your face. Sit still and watch the birds peck at the window. See how surprised they are at their own reflection on the glass. Jerky little things, these creatures. Feel your greatness in the moment, or your smallness in the universe and in it all, remember joy. Feel all the joy and satisfaction that you have withheld from yourself for so long, waiting for perfection. This moment is enough, you are enough, this life is enough.

### Write a Letter...

We leave so much unsaid and take so much for granted. Write letters, to yourself and to those who made a great impact in your life. It is a day of love, so leave the rants out for another day, but just for today, write with gratitude. Write letters to your parents, and thank them for life and for all the sacrifices, all the love you've taken for granted.



# CONTD...

Write to people you miss, those who might no longer be here with you, those who transitioned to the realm of the non-physical. Tune into the silence and feel their love and their presence. If a butterfly flutters into your window just then, take it as a sign that they are communicating with you, telling you that you are loved, and you will always be loved.

Write a 'thank you' note to a colleague, a boss, a mentor, or a fundi, you get the drift. It is about the little things.

## Savor a Feast...

Cook your favorite meal and savor it, even if you are a terrible cook. Because you know what they say about food? It can be loved into tastefulness.

## Pay a Debt...

Oh yeah, if you owe money, this is a good time to repay it because nobody forgets you when you owe them money. Here's why it's a good idea to settle your debts; whenever the lender suffers a minor financial inconvenience, it is you they think about, and they will silently insult you as they fumble with their wallets at the Naivas counter. You do not need that kinda energy now, do yah? Just do it, Johnny.

## How about a Hot Air Balloon?

Oh, ok. Perpetua says she has been a very, very good girl (she's all coy and ish about it) and she says she deserves that hot air balloon at dawn at the Mara. She deserves a sunset view of Chui the Tiger pouncing on Bambi as she retouches her lipstick on the sunroof. Pick up the phone, call the tour company, and put a deposit on it. Then sit back with a dark cup of coffee on the balcony and smoke that strawberry-flavored Cuban cigar. You know you've always wanted to do that.



WRITTEN BY  
MWENDE STARDUST  
ATTORNEY AT LAW, LEX CENTRE LLP



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# AFRICA SOFT POWER SUMMIT 2024

**Save the date:** May 28th – 31st! Join us in Kigali, Rwanda!

[www.africasoftpower.com](http://www.africasoftpower.com)



Mark your calendars for **May 28<sup>th</sup> to 31<sup>st</sup>, 2024** as we invite you to join us in the beautiful city of Kigali, Rwanda, for the Africa Soft Power Summit 2024. Returning for its third year, the Summit is the premier convening for Africa's creative and tech industries, as well as women's leadership, hosted in Africa, but focused on growth for the whole world.

\*The provided dates could be adjusted by one or two days.



[www.africasoftpower.com](http://www.africasoftpower.com)



## THE KENYA SCHOOL OF LAW

### COURSE: BOARD SECRETARIAL PRACTICES (3 LSK CPD POINTS)

DATE: 18<sup>TH</sup> – 22<sup>ND</sup> MARCH, 2024

VENUE: **NAIVASHA**

#### ABOUT THE COURSE

Boards of directors have a direct impact in shaping the success of the organizations they govern. In order to be effective, they ought to have a thorough grasp of their authority, mandate, roles and responsibilities as well as the organization's operational environment and regulation.

The **Board Secretarial Practices** training is designed to equip participants to understand and implement sound policies and ongoing procedures for effective governance in a manner that complies with set legislation and various guidelines. The aim of the training is to equip participants with an in-depth appreciation of operations and processes of boards. It will similarly explore a practical application of how boards and management can work together to enhance board operations within the organization's operational environment and regulation.

The outcome of the training will be that participants will gain practical insight on how to set up structures, policies and procedures for governance, leadership, authority, decision-making accountability and transparency.

#### TRAINING FOCUS

The focus of the training will include;

- a) Introduction & definitions;
- b) Corporate governance in the public and private sectors;
- c) Planning, strategy and organizational policies;
- d) Board and committees: structures, roles and responsibilities;
- e) Board governance tools;
- f) Board-management interactions;
- g) Effective board operations and processes;
- h) Role of the board in organizational risk management;
- i) Financial management and procurement;
- j) Organizational sustainability;
- k) Measuring board performance: induction, empowerment and appraisal;
- l) Corporate governance from the Mwongozo perspectives;
- m) Role of the board in ensuring legal and regulatory compliance;
- n) Emerging corporate governance challenges and the way forward.



## COURSE OUTCOME

By the end of the course the participant will be equipped to;

- a) Relate corporate governance theory and corporate governance in practice;
- b) Describe a typical board structure, operation and processes;
- c) Demonstrate an understanding of the roles and responsibilities of the board, its committees and the individual members, on the one hand, and the management, on the other hand;
- d) Explain the rationale and purpose of the Mwongozo Code;
- e) Apply the knowledge and skills gained to their respective organizational demands;
- f) Help their respective organizations to establish effective strategies and systems for board operations and processes and their interface with the management;
- g) Manage the challenges attendant to the interaction between the board and the management of an organization.

## TARGET AUDIENCE

The training is suitable for the following, amongst others:

- a) Board members of state corporations;
- b) Board members of private companies;
- c) Chief executive officers of both private and public corporations;
- d) Company/corporation secretaries and legal personnel;
- e) Persons working in board secretariat;
- f) Private persons interested in matters of regulation and oversight;
- g) Persons involved in developing legislation or legislative proposals;
- h) Scholars and practitioners on corporate governance;
- i) Persons interested in public governance and accountability.

## APPLICATION

Applications for the course should be done through the CPD online registration portal [https://services.ksl.ac.ke/cpd\\_courses](https://services.ksl.ac.ke/cpd_courses)

## YOUR INVESTMENT

Kshs. 95,000 inclusive of VAT and registration fee (covers tuition fees, course materials, stationery, lunch and refreshments). Non-East Africans pay **USD 1,250**.

## CPD POINTS

Members of the Law Society of Kenya who attend and complete the training will be entitled, on payment of **extra Kes. 1,000.00** to be awarded 3 CPD points. Payment of this sum shall be effected during the training, as will be directed by the organizers of the training.

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Please note that we would wish to have your duly completed application form and proof of payment (or confirmation of participation) one week before the commencement of the course to enable us to adequately prepare for the course. For any queries, contact Course Coordinator **Ms Naserian Sitelu** on [msitelu@ksl.ac.ke](mailto:msitelu@ksl.ac.ke), or **Christine cmwanza@ksl.ac.ke** or [cpd@ksl.ac.ke](mailto:cpd@ksl.ac.ke).