



3RD MAY 2024 | ISSUE 14

THE LEGAL INSIGHT

The Official LSK Weekly Newsletter - LABOUR DAY EDITION

LABOUR DAY

The working class are an integral driving force for the sustenance and development of our country and society. Today, we recognize the daily efforts and sacrifices of the over 19 million Kenyans who drive the economy through active employment. Sadly, despite this large workforce, a similar number of slightly over 19 million Kenyans still live below the poverty line.

Evidently, there is a systemic challenge in our socio-economic framework that neither allows consistent economic growth for individuals nor provides sufficient opportunities for self-actualization. The proof is in the high number of employment disputes that, more often than not, especially where the employer is the government, relate to matters of benefits and remuneration. The government's response to the serious issues raised by workers has been to frustrate trade and workers' unions, negotiate in bad faith through threats to force workers to accept unreasonable working terms and conditions, and as we have seen recently, weaponize the police to suppress agitation for labour rights. As we mark this Labour Day, I invite all Kenyans to reflect on where we stand as a nation amid the exploitative working contexts that millions of workers are subjected to. We must put up a united front towards the full realisation of Article 41 rights, as that is the surest safeguard to working conditions that appreciate the needs and demands of the workforce.

Faith Mony Odhiambo, POLSK

FEATURED

News Segment

Notices/Vacancies

Upcoming Events



IBA PRESIDENT MESSAGE REGARDING THE AI & IBA PROJECT

Artificial intelligence has been identified as the most pressing issue for the legal profession and in particular for private practitioners. This was the unanimous view of law firms attending the IBA Legal Agenda Meetings in June 2023 and April 2024.

As IBA President, I have set up a task force as part of the AI & IBA Project. Within this task force, the IBA's Section on Public and Professional Interest (SPPI), Legal Practice Division (LPD), Bar Issues Commission (BIC), Human Rights Institute (IBAHRI) and Legal Policy & Research Unit (LPRU) all participate, while the IBA also collaborates with the prestigious Center for AI and Digital Policy. We are convinced that the IBA can and must take a leading role in such a relevant area, looking at the impact of AI on our profession and providing guidance on the primary principles that should apply to regulatory regimes as well as on the rules applicable to our profession.

Please see here the outline of the report to be presented during our Annual Conference in Mexico.

One of the most important sources of information for this Project are your thoughts and experience. Thus, we have launched the following two questionnaires:

- The first questionnaire refers to the effects of AI in private practice: click to access the survey questionnaire. **This questionnaire should be completed by all IBA members.**
- The second questionnaire refers to possible guidelines for AI regulation. It is to be completed only by the co-chairs of all Legal Practice Division committees and fora. Click to access the questionnaire. - The co-chairs may delegate the task of completing the questionnaire to the relevant officer within their respective committee or forum. **Thus, this questionnaire should not be responded to by all IBA members.**

Please make sure that you are part of this Project by providing your responses as per the above instructions. A comprehensive number of responses will ensure that your views, in which we are most interested, are considered.

Almudena Arpón de Mendivil Aldama

President, The International Bar Association



INVITATION TO JOIN THE AEA INTERNATIONAL LAWYERS NETWORK - CONGRESS IN BUDAPEST

The **ASSOCIATION OF EUROPEAN ATTORNEYS/ AEA INTERNATIONAL LAWYERS NETWORK** was created in January 2004. This year 2024 we celebrate our 20th Anniversary.

It has a European origin but has expanded all over the world. The headquarters are located in BERLIN.

The main goal of the AEA is the referrals between members. The idea is to get work from other countries and to give a better service to the clients.

There are collateral benefits also because you can establish a link to the AEA web site, insert the logo in your Email signature and include the logo and web site of AEA in your letter heading. Also you will appear listed with your picture in our web. The web is open to all Internet users.

Therefore the advantages are:

- To get referrals from law offices all over the world.
- To have the possibility to give a better service to the clients by offering services worldwide.
- To improve your image as a law firm and get more visibility.

The AEA has offices in the majority of the independent countries of the world. We are the largest network of lawyers in the world in terms of the number of offices and the number of countries covered. The AEA has 1.027 offices in 150 countries with a total of around 12.000 Lawyers.

Our trademark ASSOCIATION OF EUROPEAN ATTORNEYS has been registered in the Euiipo, the European trademark office, since 2004.

The AEA has held sixteen international congresses. We celebrated the first international conference in Madrid in September 2005. The second Congress was held in Paris in October 2007. The third Congress was held in Madrid in May 2008. The fourth Congress was held in May 2009 in Berlin. The fifth congress was held in Rome in May 2010. The sixth took place in Istanbul in June 2011. The seventh was held in St. Petersburg in May 2012. The eighth congress took place in México in May 2013.

**CONTD...**

The ninth congress took place in Amsterdam in October 2013. The tenth congress took place in Athens in May 2014. The eleventh congress took place in Lisbon in May 2015. The twelfth congress took place in Cyprus in May 2016. The thirtieth Congress took place in Prague in June 2017. The fourteenth Congress took place in Palermo in May 2018. The fifteenth took place in Nice in May 2019. The sixteenth Congress took place in Barcelona the 26th and 27th May 2022.

The next Congress will take place in Vienna the 25th and 26th May 2023. Our next congress will take place the 30th and 31st May 2024 in Budapest. All firms attending our congresses have a two minute presentation of their services. In our congresses the main goal is that everybody can speak and get to know the other attendees.

Our fee is only 250 Euros per year.

For more information, please click here, <https://www.aeuropea.com/budapest-2024-congress/>



APPEAL FOR DONATIONS FOR THE FLOOD VICTIMS

Following the unprecedented flooding across the country, which has caused deaths, internal displacement, and inaccessibility to essential services, the Law Society of Kenya calls upon members and all well-wishers to contribute to the disaster victims. We aim to provide relief and recovery in the flood-affected areas.

Contributions can be made in cash or by dropping off dry food items and non-food items such as blankets, clothes, mattresses, toiletries etc, at the LSK offices on Gitanga Road Lavington, while cash contributions can be channelled through the LSK bank account:

Account Name: Law Society of Kenya

Account Number: 0102095866706

Bank: Standard Chartered

Branch: Harambee Avenue

Bank Paybill: 329329



NOTICE FOR COMMENTS ON THE PREVENTION OF LIVESTOCK AND PRODUCE THEFT BILL (SENATE BILL NO.12 OF 2023)

The Prevention of Livestock and Produce Theft Bill (Senate Bill No. 12 Of 2023). The Bill provides a for a legal framework for the identification of Livestock; the movement of livestock; the prevention of livestock theft; the regulation of trade in livestock; and the return of illegally acquired livestock.

In accordance with Article 118 of the Constitution and standing order 127(3), members are hereby invited to submit their comments on the Prevention of Livestock and Produce Theft Bill (Senate Bill No. 12 Of 2023) which can be accessed through this [Link](#).

Members are requested to submit their comments to the Parliamentary Affairs and Legislation email at parliamentaryaffairs@lsk.or.ke and copy Ms. Linda Olingo at linda@lsk.or.ke not later than Monday 6th May, 2024 at 5:00p.m.

NOTICE FOR COMMENTS ON THE CULTURE BILL (NATIONAL ASSEMBLY BILL NO. 12 OF 2024)

The Culture Bill (National Assembly Bill No. 12 Of 2024) is a Bill that seeks to-

- a) give effect to Article 11 of the Constitution on the promotion and protection of culture and cultural heritage of communities in Kenya;
- b) promote national and cultural expression through literature, the arts, traditional celebrations, science, communication, Information, mass media, publications, libraries and other cultural heritage;
- c) ensure that communities receive compensation or royalties for the use of their cultures and cultural heritage; and
- d) provide a framework to guide national cultural development.

In accordance with Article 118 of the Constitution and standing order 127(3), members are hereby invited to submit their comments on the Culture Bill (National Assembly Bill No. 12 Of 2024) which can be accessed through this [Link](#).

Members are requested to submit their comments to the Parliamentary Affairs and Legislation email at parliamentaryaffairs@lsk.or.ke and copy Ms. Linda Olingo at linda@lsk.or.ke not later than Monday 6th May, 2024 at 5:00p.m.



IBA 2024

CENTRO CITIBANAMEX, MEXICO CITY, 15-20 SEPTEMBER

Taking place from 15-20 September at the Centro Citibanamex, Mexico City, the 2024 IBA Annual Conference is the premier conference for legal professionals worldwide to meet, share knowledge, network, build contacts and develop business.

With an abundance of business and networking opportunities on offer, and taking place in such a bustling economic and financial centre, Mexico City will be an exceptional host for the largest, most prestigious event for international lawyers.

What will IBA 2024 offer you?

- Gain up-to-date knowledge of the major developments in your area of law
- Hear from leading international figures, government officials, general counsel and experts from across all practice areas and continents
- Opportunities to win more work and referrals at the world's best networking and business development event for lawyers and law firms
- Access to 5,000+ attendees representing over 2,700 law firms, corporations, governments and regulators from more than 130 jurisdictions
- Build invaluable international connections with leading practitioners worldwide
- Build your personal profile and enhance your law firm's reputation, visibility and brand in the international legal world
- Acquire a greater knowledge of the role of law in society through rule of law and human rights
- Be part of the debate on the future of the law



End-of-Life Transitional Care: A balanced consideration of medical, emotional, and ethical aspects in an inter-disciplinary practice

DATE

2nd May 2024

TIME

3:00pm - 5:00pm EAT

CONTACTS

wadr@womeninadr.com



DR. JOY MBAABU

Mediator & ADR Expert



CAREEN WHITE

Nurse & End-of-Life Healthcare Professional



ROSE MBANYA

Family Law Expert



TABITHA RAORE

Advocate & WADR Member

About the webinar

End-of-life transitional care and practice is a sensitive yet complex area that involves inter-disciplinary perspectives from legal, medical, wellness and conflict resolution practitioners. WADR invites you to explore this growing area and consider the role that ought to be played by lawyers, psychologists, social workers, healthcare professionals, wellness practitioners and ADR practitioners working collaboratively with the common purpose of creating an enabling and effective legal and societal framework for all those concerned.



APPLICATION FOR LETTERS OF NO OBJECTION TO ESTABLISH A LAW FIRM AS GUIDED BY THE ADVOCATES ACT CAP 16

1. INDIVIDUAL ADVOCATE APPLICATIONS TO ESTABLISH A SOLE PROPRIETORSHIP

REQUIREMENTS:

1. Preferred Name for registration. Note that the word 'advocates' must appear in the name. The name should be as it appears on the Roll of Advocates. Sole proprietors cannot use initials only.
2. The statement of particulars or proof of reservation certificate (BN) as obtained from the business registrar. (can be the screenshot of the name reservation page)
3. The name of the partner(s) to the outfit you are about to register.
4. The current PC (s) /receipt of payment

2. REQUIREMENT FOR REGISTERING LIMITED LIABILITY PARTNERSHIPS (LLPs)

REQUIREMENTS

1. Preferred Name for registration. Note that the word 'advocates' must appear in the name.
2. Duly filled statement of particulars as per the LLP Act.
3. Proof of the reservation certificate (BN) as obtained from the business registrar.
4. The name of the partners to the outfit you are about to register.
5. The current PC (s) /receipt of payment for all partners

Advocates can send the requests by mail or email to compliance@lsk.or.ke for further processing.

NOTICE FOR COMMENTS ON THE COFFEE BILL (SENATE BILL NO.10 OF 2023)

The Coffee Bill (Senate Bill No.10 Of 2023) is a Bill that seeks to provide for the development and regulation of the Coffee Industry in Kenya. It proposes to reorganize the coffee industry by transitioning the regulatory and commercial roles currently being undertaken by the Agriculture and Food Authority to the Coffee Board of Kenya.

In accordance with Article 118 of the Constitution and standing order 127(3), members are hereby invited to submit their comments on the Coffee Bill (Senate Bill No.10 of 2023), which can be accessed through this [Link](#).

Members are requested to submit their comments to the Parliamentary Affairs and Legislation email at parliamentaryaffairs@lsk.or.ke and copy Ms. Linda Olingo at linda@lsk.or.ke not later than Monday 6th May, 2024 at 5:00p.m.



COUNCIL DECISIONS TAKEN ON 22ND APRIL 2024

The Council Decisions on applications taken on 22nd April 2024 for admission to the Roll of Advocates, Practicing Certificates, Notary Public and Commissioner for Oaths and Admission petitions November Special Gazette can be accessed on the link:

<https://drive.google.com/file/d/1gjR30QPwVMLQm-IxKjyu3WCllDOzYaWR/view?usp=sharing>

ADVERTISEMENT FOR THE POSITION OF A CONSULTANT

On 22nd March, 2024, the Law Society of Kenya (LSK) held its Annual General Meeting. A resolution was passed by members, to engage a consultant, who would be instrumental in ensuring a comprehensive and informed approach to the proposed legislative amendments of various Acts and Regulations, on the legal profession in Kenya.

In light of this decision, the LSK Council is inviting applications from interested and qualified individuals for the position of Consultant on Policy and Legal Reforms of Various Acts and Regulations on the legal profession.

Background

In response to the evolving landscape of legal practice in Kenya, the LSK established the Task Force on Policy and Legal Reforms, during the Special General Meeting held on 29th July, 2022. The Task Force was mandated to provide technical legal assistance to audit existing laws, propose necessary amendments within the legislative framework and suggest interventions to advance both the legal profession and the objects of the Society as a whole, with a specific focus on the following legislations:

- Advocates Act, Cap 16;
- The Law Society of Kenya Act, 2014;
- Advocates (Marketing and Advertising) Rules, 2014;
- The Law Society of Kenya (General) Regulations, 2020
- Advocates (Disciplinary Committee) Rules, 1990; and
- Advocates (Practice) Rules, 1966.



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The Task Force has undertaken a preliminary review of all relevant legislations and prepared a report, which was deliberated by members at the recently concluded Annual General Meeting of the Society.

Mandate

The Consultant will be mandated to;

- Assess the potential impact of proposed legislation, ensuring a comprehensive and informed approach to amendments;
- Conduct research and analysis on legal reforms, legal drafting, and parliamentary procedures;
- Provide expert advice and recommendations to the Taskforce on proposed legislative amendments;
- Collaborate with relevant stakeholders to gather input and feedback on proposed reforms; and
- Draft reports and documents outlining the potential impact of the proposed legislation.

Qualifications

- Be an Advocate of the High Court of Kenya in good standing;
- Have a minimum of 5 years demonstrated experience in policy analysis, legislative drafting and legislative reform processes;
- Excellent research, analytical and communication skills; and
- General relevant knowledge in legal reforms and advocacy.

Interested persons are requested to submit their applications, including a detailed CV and a cover letter outlining their qualifications and experience relevant to this position. All applications should be forwarded to the undersigned on email at recruitment@lsk.or.ke so as to reach us not later than 7th May, 2024.

**The Secretary/CEO
Law Society of Kenya
Lavington, Opp. Valley Arcade, Gitanga Road
P.O. Box 72219 - 00200
NAIROBI**

N/B: Only shortlisted candidates will be contacted.



8TH INTERNATIONAL ARBITRATION CONFERENCE

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8th INTERNATIONAL ARBITRATION CONFERENCE

15th – 17th May, 2024 @ Nairobi Serena Hotel



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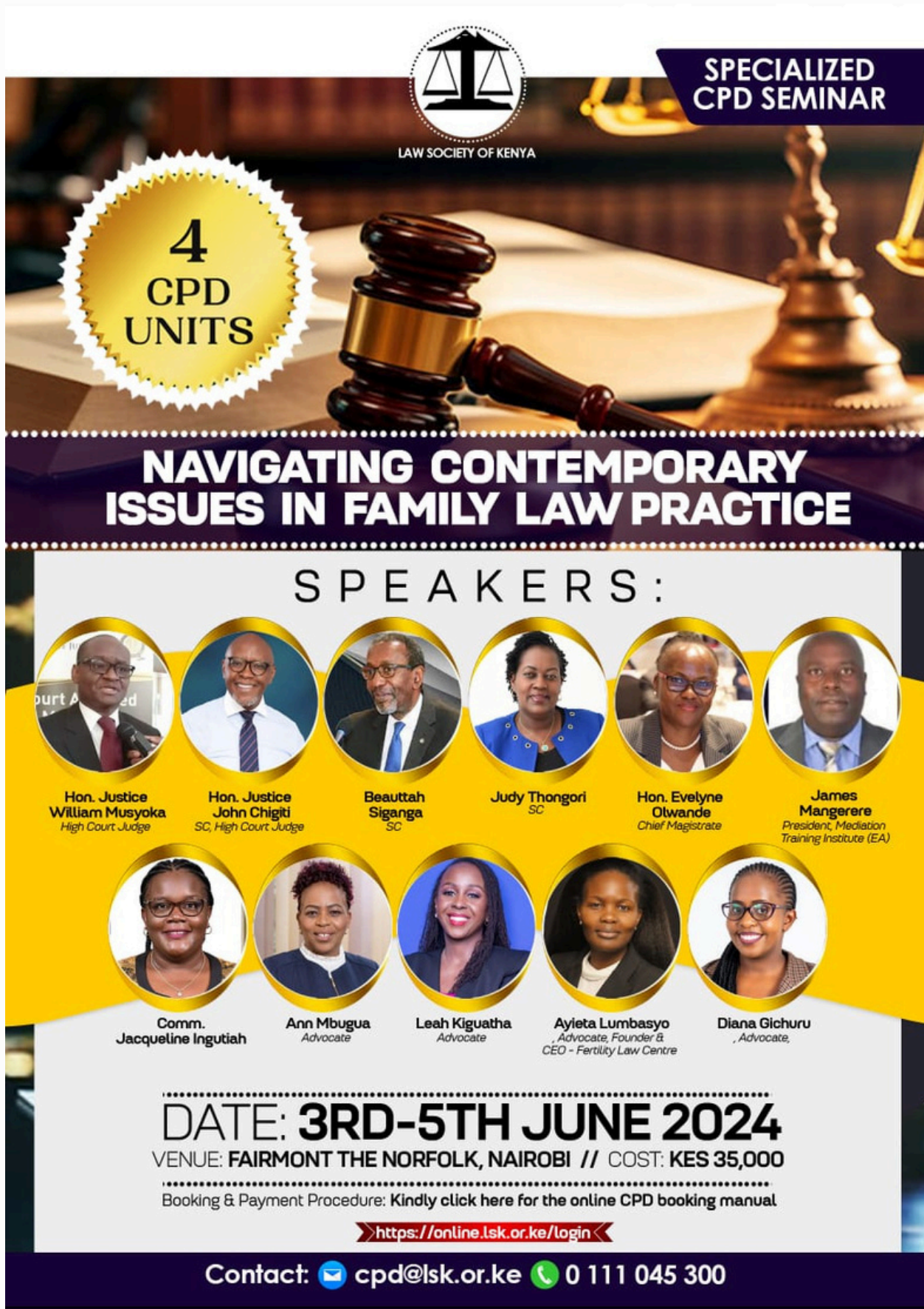
Non-Members:
Kes. 35,000

Registration:
conf40.ciarbkenya.org





SPECIALIZED SEMINAR ON NAVIGATING CONTEMPORARY ISSUES IN FAMILY LAW PRACTICE



LAW SOCIETY OF KENYA

SPECIALIZED CPD SEMINAR

4 CPD UNITS

NAVIGATING CONTEMPORARY ISSUES IN FAMILY LAW PRACTICE

SPEAKERS :

Hon. Justice William Musyoka
High Court Judge

Hon. Justice John Chigiti
SC, High Court Judge

Beauttah Siganga
SC

Judy Thongori
SC

Hon. Evelyne Otwande
Chief Magistrate

James Mangerere
President, Mediation Training Institute (EA)

Comm. Jacqueline Ingutiah

Ann Mbugua
Advocate

Leah Kiguatha
Advocate

Ayieta Lumbasyo
Advocate, Founder & CEO - Fertility Law Centre

Diana Gichuru
Advocate

DATE: 3RD-5TH JUNE 2024

VENUE: FAIRMONT THE NORFOLK, NAIROBI // COST: KES 35,000

Booking & Payment Procedure: [Kindly click here for the online CPD booking manual](#)

<https://online.lsk.or.ke/login>

Contact: cpd@lsk.or.ke 0 111 045 300



PALU 14TH ANNUAL CONFERENCE- ADDIS ABABA,ETHIOPIA



Pan African Lawyers Union
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اتحاد المحامين الأفارقة



ANNOUNCEMENT

PALU 14TH ANNUAL CONFERENCE!



NEW DATES: 16-19 OCT. 2024



NEW VENUE: ADDIS ABABA, ETHIOPIA

MORE INFORMATION TO BE SHARED SOON! STAY TUNED

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WHY DIGITAL TRANSFORMATION FOR LAWYERS?

Digital transformation is an overused phrase: I will give you that. But what exactly does it mean? And will it be worth it for you?

A survey by Progress, a global leader in software development, revealed that 47% of organizations were yet to begin digital transformation, while 57% of the companies interviewed felt that they were too late and suffered decision paralysis because they felt the pressure of 'catching up with the world'.

What is Digital Transformation?

Digital transformation is the integration of digital technology into all areas of a business, resulting in fundamental changes in how businesses operate and how they deliver value to customers. It is also a cultural shift in the Law Firm or Legal Department that will require the firm to implement digital processes in how it handles its processes, document and file management, Human Resource processing, billing, and customer service.

Digital Transformation is a major shift that challenges the status quo in how lawyers work and has been lauded for its long-standing business processes through the use of Technology. It includes automation (of current and future processes, for example, installing a contracts management system to handle contracting processes going forward) as well as digitization (scanning and uploading old documents into the Legal Management System). Both automation and digitization ensure a virtual environment from which all documents are secured, and teams can collaborate in real-time.

Why do you need Digital Transformation?

- **Secure the engine of your Business (The Antifragile Business)**

A firm's/legal department's stability is centered around its efficient case management, cashflow and spending, client satisfaction and ANTIFRAGILITY. Antifragility for businesses refers to its ability to survive in the midst of chaos. COVID 19 demonstrated what unexpected occurrences can mean for businesses. Embracing digital transformation for your firm secures your core infrastructure, the engine of the business to ensure it's motor still runs in the most unexpected situation. Digital Transformation enables a law firm to adapt easily to market changes, giving them a competitive edge over slow adapters.



WHY DIGITAL TRANSFORMATION FOR LAWYERS?

• Become more Efficient and Client-responsive

Improving customer experience has become a crucial for lawyers, with an increasing demand for speed, accessibility to lawyers and on-the-go support. Gone are the days when your clients waited two hours at the reception to see the partner. The modern law firm adopts technology to remain visible and accessible to the client on a day-to-day basis without compromising on billable hours.

• Improved Efficiency

Digital Transformation opens up multiple channels for team collaboration, workflow management and automates manual processes, giving businesses increases agility and efficiency. Digital based solutions enable remote working, as well as partner access to files and employee action points from anywhere in the world, at the click of a button.

• Enhanced Security

Let's face it, most lawyers still operate on physical files, and their most crucial data is in hard copy, which leaves no protection should anything happen to the physical documents. Digital transformation for lawyers obtains secure cloud storage, access authorizations, file action tracking and visibility for all matters and actions within a file. This ensures enhanced security for your files and will set access limits on who accesses, actions of transfers your law firm's important information.

• Cost Savings

Save on human labor through automation, which also enhances accessibility of files on the go. Digital Transformation and automating your filing system ensures that your processes are streamlined and you optimize each employee's productivity without unnecessary expenditure on labor for tasks that could be automated cheaply.



FOR ROCKSTAR LAWYERS

WHY ELIXA CLM?

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2. Rapid ROI
3. Unparalleled support
4. Tailored customization
5. Affordability

ELIXA CLM FEATURES

1. Centralized repository
2. Automated workflows
3. Contract templates
4. Collaboration tools
5. Comprehensive analytics

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ZANZIBAR WOMEN IN SPORTS EMPOWERMENT CONFERENCE



VINNARE LEGAL CHAMBERS

Email: info@vinnarelegalchambers.co.tz • jzebedayo@gmail.com
Tel: +255714 220 524 / +255738 542846



MISSION 89

ZANZIBAR WOMEN IN SPORTS EMPOWERMENT CONFERENCE

DATE: 12TH - 15TH JUNE, 2024 • VENUE: ZANZIBAR BEACH RESORTS



REGISTER TODAY

STUDENTS

\$50

CORPORATES

\$100

GROUP BOOKINGS

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belinda@mission89.com • Tel +254 721 583 714

For Booking & Registration
info@vinnarelegalchambers.co.tz • Tel: +255 714 220 524

PARTNERS





5 DAY PROFESSIONAL MEDIATION TRAINING COURSE

5 DAY PROFESSIONAL MEDIATION TRAINING COURSE



VENUE: ROCKWELL HOTEL, KISUMU

DATES: 3rd - 7th June 2024

COST: KSHS. 55,000/- Plus 16% VAT PP



LAW SOCIETY OF KENYA

Are you looking to enhance your career as a certified professional mediator and gain international recognition for your skills? Look no further than our international professional mediation training program.

Mediation Training Institute International East Africa (MTI E.A) is pleased to announce to you a 5 day Professional mediation training course in collaboration with **Law Society of Kenya (LSK)**. MTI E.A has earned a reputation of excellence in the field of Mediation Training. MTI E.A conducts ongoing reviews of content, processes, and is widely acknowledged as one of the leading providers of Professional Mediation training in the world. Our training program has been subjected to extensive scrutiny by leading International standards setting and credentialing institutions.

In just a week face to face training, our intensive training program can help you become an internationally certified professional mediator. Our program covers all aspects of mediation, providing you with the skills and knowledge necessary to succeed in international settings. Our experienced and Certified Professional mediation trainers will lead your training, which includes hands on practice through simulated mediation exercises and role-playing.

Benefits of our program

- Internationally recognized certification
- Comprehensive training from experienced and certified professional mediation trainers
- Hands on practice through simulated mediation exercises and role playing
- Three certifications upon completion *IMI *SIMI *MTI. E. A
- This course is accredited by the Law Society of Kenya. **Participants will receive 3 CPD units.**

All MTI E. A. trainers are practicing mediators who have undergone extensive Train the Trainer (TOT) Training and have experience in mediation practice. At the end of the training, participants are assessed with highly qualified external assessors.

Payment by Cheque or bank transfer to:

Account Name: **Mediation Training Institute International East Africa**
 Bank: **Absa Bank, Harambee Avenue Branch, Nairobi**
 Account Number: **2027798090**
PAYMENT BY MPESA: Paybill 303030 Account No.: 2027798090

Registration for the course ongoing

For clarification and registration contact:

MTI EAST AFRICA
 Physical address: Jeevan Bharati, 5th Floor (Opp. Electricity House), Harambee Avenue, Nairobi
 Tel: Emma 0725-538 320, Hesbon 0714-390 371
 Mangerere 0707-124 831 / 0733-854 901
 Email: info@mtieastafrica.org / mangererej2015@gmail.com
 Website: www.mtieastafrica.org / www.mtieastafrica.or.ke



The premier mediation training institute in Africa



THE KENYA SCHOOL OF LAW

CERTIFIED SECRETARIES (CS) COURSE COURSE CODE: CS01/2024

**MAY 2024 INTAKE
VIRTUAL CLASSES**

COURSE OVERVIEW

1.1 Introduction

The Kenya School of Law in exercise of its mandate invites applications from qualified persons to pursue the Certified Secretaries (CS) Course. The school receives intakes in January, May and September to align with KASNEB examination periods of April, August and December respectively.

1.2 Why CS Course?

The CS qualification is a key requirement for qualification as company secretary, governance practitioner, governance compliance auditor and policy and governance consultant among other roles.

Upon successful completion the learner will be able to:

- Practice and promote principles of good governance within public and private sector entities;
- Implement and comply with legal, regulatory and ethical requirements in practice;
- Ensure proper conduct and management of meetings;
- Undertake consultancy and advisory services in corporate secretarial and related practices;
- Manage boardroom dynamics;
- Undertake governance and compliance audits.

2.0 FEE STRUCTURE AND DURATION

LEVEL	COURSE DURATION	COST PER UNIT (Kes)
Foundation	3 months	7,500
Intermediate	3 months	8,000
Advanced	3 months	9,000

NOTE that the fee per unit does not include registration fee, examination fee, exemption fee or any other charges payable to KASNEB.



3.0 SYLLABUS

The Course is divided into three levels, namely, the Foundation Level, the Intermediate Level and the Advanced Levels. Lawyers and advocates are entitled to **EXEMPTIONS** as provided in the table below.

		LLB GRADUATE S	ADVOCATES 0- 5 YEARS	ADVOCATE S ABOVE 5 - 10 YEARS	ADVOCATES 10 YEARS AND ABOVE
FOUNDATION LEVEL					
1	Management Principles & Practice;	Exempted	Exempted	Exempted	Exempted
2	Communication Skills & Records Management	Exempted	Exempted	Exempted	Exempted
3	Introduction to Law & Governance;	Exempted	Exempted	Exempted	Exempted
4	– Principles of Accounting & Taxation;	To sit	Exempted	Exempted	Exempted
5	Human Resource Management;	To sit	Exempted	Exempted	Exempted
6	Information Communication Technology.	Exempted	Exempted	Exempted	Exempted
INTERMEDIATE LEVEL					
1	Company Law;	Exempted	Exempted	Exempted	Exempted
2	Public Sector Governance, Policy & Administration;	To sit	To sit	To sit	To sit
3	Meetings: Compliance & Administration	To sit	To sit	To sit	To sit
4	Financial Markets & Specialized Institutions;	To sit	To sit	To sit	Exempted
5	Corporate Governance & Ethics;	To sit	To sit	To sit	To sit
6	Research, Consultancy & Advisory	To sit	To sit	Exempted	Exempted
ADVANCED LEVEL					
1	Strategic Management;	To sit	To sit	Exempted	Exempted
2	Finance for Decision-Making;	To sit	To sit	To sit	Exempted
3	Governance & Compliance Audit	To sit	To sit	To sit	To sit
4	Boardroom Dynamics.	To sit	To sit	To sit	To sit
5	Research Project	To sit	To sit	Exempted	Exempted



3.0 MINIMUM ENTRY QUALIFICATIONS

A person seeking to be registered as a student for the CS Course must show evidence of being a holder of one of the following minimum qualifications:

- (a) Kenya Certificate of Secondary Education (KCSE) examination with an aggregate average of at least grade C+ (C plus) or its equivalent.
- (b) Kenya Advanced Certificate of Education (KACE) with at least TWO Principal passes provided that the applicant has credits in Mathematics and English at Kenya Certificate of Education (KCE) level or equivalent qualifications.
- (c) KASNEB technician, diploma or professional examination certificate.
- (d) A degree from a recognized university.
- (e) International General Certificate of Secondary Education (IGCSE) examination grade C in 6 papers with C in both English and Mathematics.
- (f) Such other certificates or diplomas as may be approved by KASNEB.

4.0 MODE OF DELIVERY

The course will be delivered virtually between 1700hrs and 2100hrs on week-days and on Saturdays as shall be indicated on the timetable

4.0 APPLICATION PROCESS

A registration, fee of shillings 2,000 is applicable and should be deposited to **Absa Bank PLC, Absa Plaza Branch, Nairobi, Account Number: 202 2029 110** and the deposit slip bearing applicant's name, a copy of national identity card/passport and a passport-size colour photograph with white back-ground; sent to cpd@ksl.ac.ke . Registration for the course should be done by filling in this google form https://docs.google.com/forms/d/e/1FAIpQLSeqnx80PcSaTGJ0wjrYJKu_qh6sYC_W3mqmwPxhuKGenb3nzA/viewform?usp=sf_link . Applicants will be issued with admission letters and applicable fee structure upon registration.

INQUIRIES: Please contact the Programme Coordinator, Ms. Naserian Sitelu msitelu@ksl.ac.ke , or Jacqueline jacqueline@ksl.ac.ke