



28TH FEBRUARY 2025 | ISSUE 7


THE LEGAL INSIGHT

The Official LSK Weekly Newsletter

LSK ORDINARY GENERAL MEETING TO BE HELD BOTH PHYSICALLY & VIRTUALLY AT THE GRAND ROYAL SWISS HOTEL, KISUMU ON FRIDAY, 28TH MARCH, 2025 AT 11:00 A.M

Law Society of Kenya

TO:
ALL MEMBERS OF THE
LAW SOCIETY OF KENYA



Lawington, Cipp Valley Arcade, Gilreaga Road
P.O Box 22219-00200 Nairobi, Kenya
Tel: +254 799 595 800
Website: www.lsk.or.ke
Email: lsk@lsk.or.ke

Our Ref: G2

Date: 25th February 2025


NOTICE IS HEREBY given pursuant to Section 30(1), Section 32 of the Law Society Act, 2014 and Regulation 75 (1) of the Law Society of Kenya (General) Regulations, 2020, that an ORDINARY GENERAL MEETING of the Law Society of Kenya, is convened for and shall be held, both physically and virtually through the Zoom/Webinar Platform at the Grand Royal Swiss Hotel, Kisumu on Friday, 28th March, 2025 at 11:00 a.m.

AGENDA

1. Secretary to read the Notice Convening the Meeting;
2. Adoption of the Agenda;
3. Silence in tribute to members departed;
4. Confirmation of Minutes of the Ordinary General Meeting (AGM) held virtually/ in person on Friday 22nd March, 2024 at The Rift Valley Sports Club (RVSC), Nakuru at 11:00am;
5. Matters Arising;
6. Report of the Council 2024, pursuant to Section 30(2) of the Law Society of Kenya Act, 2014 and Regulation 24 of the Law Society (General) Regulations, 2020;
7. Presentation of the Accounts and Balance Sheets for the year ending 31st December, 2024, pursuant to Section 38(1) & (2) of the Law Society of Kenya Act, 2014 and the appointment of the Society's Statutory Auditors for the financial year ending 31st December 2025, Pursuant to Regulation 52(1) & (2) of the Law Society of Kenya (General) Regulations, 2020;

[Click Here](#) to access the full notice.

Dated 25th February 2025


FLORENCE W. MUTURI
SECRETARY/CEO

Faith Odhiambo (President), Mwaura Kabata (Vice-President)
Tom K'opere, Teresia Wavinya, Hosea Manwa, (General Membership Representatives)
Gloria Kimani, Irene Otto, Stephen Mbugua (Nairobi Representatives)
Vincent Githaiga, Lindah Kiome, Hezekiah Asego, Zulfa Roble (Upcountry Representatives)
Elizabeth Wanjeri (Coast Representative)

FEATURED

News Segment

Notices

Upcoming Events



NEWS SEGMENT

ANNUAL DINNER, DANCE & AWARDS CEREMONY- FRIDAY 28TH MARCH 2025



LAW SOCIETY OF
KENYA

Lavington, Opp. Valley Arcade
Gitanga Road
P. O. Box 72219-00200
NAIROBI
Tel. 0111 045 300

ANNUAL DINNER, DANCE & AWARDS CEREMONY FRIDAY, 28TH MARCH 2025

The Law Society of Kenya will hold its Annual Dinner, Dance & Awards Ceremony at the The Grand Royal Swiss Hotel, Kisumu, on Friday, 28th March 2025 from 6:30p.m.

The Annual Dinner themed: *"Keeping Justice Alive through the Spirit of the Law"* (Dress code: Black with a touch of silver) will also include an Award Ceremony for various categories to encourage good governance principles, administration of justice, and professionalism among the members.

The event will be graced by a cross-section of members of the legal profession and friends of the Society, high ranking officials from the Judiciary, ODPP, the Attorney General, County Governments, Non-Governmental organizations, corporate heads among others.

It is with this regard that we cordially invite you to attend the Annual Dinner. Members are welcome to bring one guest/colleague to accompany them at the event. Please find the cost of the dinner and packages available below:

- Cost per person (1pax)- Kshs.5,000/-
- Cost per couple (2pax)- Kshs.9,000/- (must book as a couple)
- Cost per Corporate table (8pax) - Kshs.100,000/- (must book as a group)

Members who wish to attend should book the event [online](#) as per the instructions provided below:

Booking and Payment Procedure:

- Log-in to your online account
- Proceed to book for the Annual Dinner event
- Download the invoice from the portal

Proceed to make payment either through the Mpesa or deposit/transfer to the Law Society of Kenya Commercial Bank (KCB) Account as per the details provided in the invoice. While making the payment via mpesa, please quote the Invoice Reference number as the Account Number.

Faith Odhiambo (President), Mwaura Kabata (Vice-President)
Tom K'opere, Teresia Wavinya, Hosea Manwa. (General Membership Representatives)
Gloria Kimani, Irene Otto, Stephen Mbugua (Nairobi Representatives)
Vincent Githaiga, Lindah Kiome, Hezekiah Aseso, Zulfa Roble (Upcountry Representatives)
Elizabeth Wanjeri (Coast Representative)



CONTD...



LAW SOCIETY OF
KENYA

Lavington, Opp. Valley Arcade
Gitanga Road
P. O. Box 72219-00200
NAIROBI
Tel. 0111 045 300

Kindly note the following:

- The bookings will only be confirmed upon making the payment.
- All bookings and remittances must be received not later than **26th March 2025.**
- You will not be able to make payment without making online booking and obtaining an invoice.
- The invoice will not be transferable.
- No cash or cheque payment will be allowed at the LSK Secretariat.
- Cancellation or transfer of (payments) requests must be made in writing (e-mail or letter) and reach LSK office at least 24 hours before the date of the event. Cancellations done after the expiry of 24 hours or after the event will not be granted.

For more information or any clarification, kindly email **Sophie Kaibiria** via sophie.kaibiria@lsk.or.ke

Dated 28th February 2025

FLORENCE W. MUTURI
SECRETARY/CEO

Faith Odhiambo (President), Mwaura Kabata (Vice-President)
Tom K'opere, Teresia Wavinya, Hosea Manwa, (General Membership Representatives)
Gloria Kimani, Irene Otto, Stephen Mbugua (Nairobi Representatives)
Vincent Githaiga, Linda Kiome, Hezekiah Asego, Zulfa Roble (Upcountry Representatives)
Elizabeth Wanjeri (Coast Representative)



CALL FOR NOMINATIONS- LSK ANNUAL AWARDS 2025



LAW SOCIETY OF
KENYA

Lavington, Opp. Valley Arcade
Gitanga Road
P. O. Box 72219-00200
NAIROBI
Tel. 0111 045 300

CALL FOR NOMINATIONS- LSK ANNUAL AWARDS 2025

The Law Society of Kenya honors persons or entities who have had a distinguished service in promoting causes and ideals aligned with its core mandate, during its Annual Awards Ceremony. The annual awards ceremony is ordinarily held during the Society's Annual Dinner and Dance ceremony after the AGM.

This year's award categories are as follows:

1. Roll of Honour

This Award is made to members who have distinguished themselves in promoting certain causes and ideals that the Society supports. The member should have been involved in pro bono work or community work and contributed to jurisprudential shaping decisions. The award is in recognition of the distinguished life-long service to the legal profession in Kenya.

2. Father Kaiser Human Rights Award

This award is made to persons in recognition of distinguished service in the promotion of human rights in Kenya. It identifies and recognizes the efforts of ordinary Kenyans whose work has contributed to the promotion of human rights in Kenya.

3. Distinguished Service in the Administration of Justice Award

This award is made to persons or entities who have distinguished themselves in the administration of justice. The award recognizes impartiality, dedication, and hard work on the part of a person or entity in the performance of his/her duties.

4. Judge or Magistrate of the Year Award

Eligibility for this award is open to any Judge, including a former Judge, who has demonstrated extraordinary service and commitment to justice. The Judge or Magistrate will be evaluated for their significant improvement in jurisprudence through their decisions. During their service, the Judge or Magistrate has to be a person who extends civility toward advocates and litigants in court.

5. The President's Award.

The President's award is made at the sole discretion of the President of the Law Society of Kenya. The awards recognizes an Advocate who has during the term of the Council demonstrated exemplary commitment, voluntary service, and contribution to the affairs of the society.

This is therefore a call to the members to submit the names of the persons they wish to nominate for any of the four (4) categories of the LSK Annual Awards 2025. The submissions should be completed through filling of the nomination form for preferred candidates provided on the link, [Click Here](#) by Tuesday 4th March 2025.

Dated 18th February 2025

FLORENCE W. MUTURI
SECRETARY/CEO

Faith Odhiambo (President), Mwaura Kabata (Vice-President)
Tom K'opere, Teresia Wavinya, Hosea Manwa, (General Membership Representatives)
Gloria Kimani, Irene Otto, Stephen Mbugua (Nairobi Representatives)
Vincent Githaiga, Lindah Kiome, Hezekiah Asego, Zulfa Roble (Upcountry Representatives)
Elizabeth Wanjeri (Coast Representative)



NEWS SEGMENT

ABA ANNUAL GENERAL MEETING TO BE HELD BOTH PHYSICALLY & VIRTUALLY AT THE GRAND ROYAL SWISS HOTEL, KISUMU ON FRIDAY 28TH MARCH 2025 AT 8:00AM

The Advocates' Benevolent Association



LAW SOCIETY OF KENYA

TO:
ALL MEMBERS OF THE
ADVOCATES' BENEVOLENT
ASSOCIATION

Lavington, opp Valley Arcade, Gitanga Road
P.O Box 72219-00200 Nairobi, Kenya
Dropping Zone 149 - Revlon Plaza
Tel: +254 20 387 4664
Cell: +254 720 904983
Fax: +254 20 387 5534
Website: www.lsk.or.ke
Our Ref: ABA/AGM

Date: 25th February, 2025

NOTICE IS HEREBY GIVEN, pursuant to Rule 21 of the Advocates' Benevolent Association Rules, that the ANNUAL GENERAL MEETING of the Association is convened for and shall be held, both physically and virtually through the Zoom/Webinar Platform, at The Grand Royal Swiss Hotel, Kisumu, on Friday, 28th March, 2025 at 8:00 a.m.

AGENDA

1. Secretary to read the Notice convening the Meeting;
2. Adoption of the Agenda;
3. Silent tribute to Departed Members;
4. Confirmation of the Minutes of the General Meeting held both physically & virtually at the Rift Valley Sports Club (RVSC), Nakuru on Friday, 22nd March, 2024;
5. Confirmation of the Minutes of the Special General Meeting held virtually on Friday, 6th December, 2024;
6. Matters Arising;
7. The Report of the Board of Management for the year ending 31st December, 2024;
8. Presentation of the Accounts and Balance Sheet for the year ending 31st December, 2024;
9. Consideration of the engagement of a Consultant to review the ABA Rules, and if members deem it fit, by a resolution, approve the engagement with the related costs to be defrayed from the Association's funds;
10. Notices of Motion, if any; and
11. Any other Business.

BY ORDER OF THE BOARD

FLORENCE W. MUTURI
SECRETARY/CEO

Byron Menezes (Mr.) (Chairperson), Fridah Jepkoech Lotulya (Ms.) (Treasurer)
Debra Anditi Alwang (Ms.) (Member), Elna Mudibo Wambua (Ms.) (Member) Faith M. Odhiambo (Ms.)
(LSK President & Ex-Officio Board Member), Mwaura Kabata (Mr.) (LSK Vice-President & Ex-Officio Board Member),
Florence W. Muturi (Ms.) (Secretary/CEO & Ex-Officio Board Member)



COUNCIL DECISIONS TAKE ON 10TH FEBRUARY 2025

The Council Decisions on applications taken on 10th February 2025 for admission to the Roll of Advocates, Practicing Certificates, Notary Public and Commissioner for Oaths and Admission petitions can be accessed on the link: https://drive.google.com/drive/folders/1x7AV_igDI EaBqI_UPtWvH7jbfkCfM5Vw?usp=sharing.

LAW SOCIETY OF KENYA

ADVOCATES BENEVOLENT ASSOCIATION

mega health
INSURANCE BROKERS

KES 2,390
KES. 1,900/-

20% OFF

SCAN ME PLEASE

Wakili, a quick one for your health!

Pathcare, in partnership with Mega Health Insurance Brokers, brings ABA members discounted Pap smear tests. Early detection saves lives—don't wait, book sasa!

Samples can be collected at the comfort of your home or office, or you can visit the nearest PathCare center countrywide

PathCare
MEDICAL LABORATORY KENYA

0111121500
 0743030303



NOTICES

THE NAIROBI ARBITRATION WEEK 2025



The Nairobi Arbitration Week 2025



Theme:
Arbitrating in the Age of Sustainability

Hyatt Regency: 17th – 21st March
Register: <https://conf.ncia.or.ke/>

HOST



CO-HOST



MEDIA PARTNERS



2 CPD Points for LSK Members



Proudly organised & hosted by



Co-hosted by



+254 722 200 496

nairobiarbitrationweek@ciarbkenya.org

+254 771 293055

conference@ncia.or.ke



KSL- INSOLVENCY AND BUSINESS RESTRUCTURING LAWS AND PRACTICES



THE KENYA SCHOOL OF LAW and KO ASSOCIATES LLP

COURSE: **INSOLVENCY AND BUSINESS RESTRUCTURING LAWS AND PRACTICE**

(3 LSK CPD points)

DATES: **24th – 27th March, 2025**

VENUE: **Kenya School of Law, Karen**

THEME: **“Understanding Insolvency and Business Restructuring Processes and Procedures”**

ABOUT THE COURSE

The Kenya School of Law (<https://www.ksl.ac.ke/>) in collaboration with KO Associates LLP (<https://koassociates.co.ke/>), has organized this course to meet the needs of the legal and non-legal upcoming professionals in law firms, accountancy/audit, banking, investment, insurance firms, public sector, regulators and related fields, to equip them with practitioners’ knowhow on legal procedures for handling corporate insolvency and business restructuring in Kenya and globally in cross border matters.

Restructuring may arise when a company significantly wishes to modify its financial and operational aspects, especially when the business is facing financial challenges. It involves significantly modifying the debt, operations, or structure of a company as a way of limiting financial harm and improving the business. Often, restructuring is undertaken in the wake of possible insolvency, or when a company is preparing for a sale, buyout, merger, change in overall goals, or transfer of ownership. These processes may invite a myriad of questions and concerns upon which a lawyer may be called upon to provide guidance to a client.

This course is designed to help legal and non-legal professionals understand the insolvency and business restructuring ecosystem under the legal frameworks in Kenya including the Companies Act 2015 and the Insolvency Act of 2015, and depending on the type of the business entity, the application of the Competition Act 2012, the Capital Markets Act Cap 485A and other sector specialized laws in regulated sectors that provide various constraints or options.

The aim of the course is to provide an overview of business restructuring and insolvency processes, options and procedures in Kenya.

TRAINING FOCUS

By the end of the course, the participant will be able to:

- a) Understand the Legal and Regulatory framework for business restructuring, Insolvency administration and Liquidation in Kenya



CONTD...

- b) Advise their clients on various issues arising under the Kenyan insolvency and restructuring legal regime including debt restructuring options and opportunities;
- c) Undertaking business restructuring and insolvency related litigation including schemes of arrangement, administration and liquidation
- d) Advise their clients on the protection of creditors, suppliers and employees in the event of restructuring process;
- e) Identify regulatory oversight in corporate restructuring and insolvency processes, by the courts and regulatory agencies, including BRS, CMA, CAK, CA, IRA, PCF, CBK, SASRA etc;
- f) Identify key legal obligations on the part of key players in the process of restructuring or insolvency;
- g) Apply relevant due diligence in corporate insolvency and restructuring.

The course will be delivered by a faculty of commercial law and restructuring experts who have hands-on experience in insolvency and business restructuring practice globally. The experts both from legal, accountancy, banking and investment backgrounds have worked with financial institutions, corporations, regulators, Private Equity funds and investors in business restructuring. The program will include real life case studies and group work, and will engage participants on Insolvency proceedings, leveraged buyouts, company share restructurings and cross -border insolvency processes. The training program will run between 9.00am and 4.00pm daily with health/lunch breaks in-between. A detailed program will be shared with registered participants

Course Certification

A Course Certificate will be provided to participants who attend the sessions of the Course and successfully finish the program. The Course certificate will evidence Participants knowledge of the Foundational principles of Business Restructuring and Insolvency Law, Practice and Procedures.

YOUR INVESTMENT: Ksh. 34,000.00 (covers tuition fee, VAT, course materials, stationery, lunch and refreshments)

Application Process

Application is by registering online on the Kenya School of Law website at

<https://services.ksl.ac.ke/web/login>

Participants coming from outside East Africa will pay USD 314

Kshs. 34,000.00 should be deposited in the **Kenya School of Law Account No. 202 2029 110, ABSA Bank PLC, ABSA Plaza Branch, Nairobi, Kenya**, and bank slip presented to the Finance Office. **Kshs. 1,000.00** will be collected by the *LSK Young Lawyers Committee* through a number to be communicated, for onward transmission to the LSK for the purpose of activating **3 CPD points**.

Please note that we would wish to have your duly completed application form and proof of payment by **20th March, 2025** to enable us to adequately prepare for the course. Late applicants should confirm availability of space before paying for the course.

For more information, please contact the Course Coordinator, Samuel Akhwale (Senior Lecturer, CPD), or Jaqueline on: Tel: +254- +254(020) 2699581/6 or +254 712923459.

Email: cpd@ksl.ac.ke, sakhwale@ksl.ac.ke, or jacqueline@ksl.ac.ke

Website: www.ksl.ac.ke

Mr. Crispine Odhiambo
Senior Partner
KO Associates LLP

DIRECTOR/CEO
KENYA SCHOOL OF LAW



CERTIFIED SECRETARIES COURSE



THE KENYA SCHOOL OF LAW

CERTIFIED SECRETARIES COURSE

May 2025 Intake - Virtual Classes

Become a master of corporate governance with our comprehensive Certified Secretaries Course.

Classes

Monday - Friday	1700hrs - 2100hrs
Saturday	As indicated on the timetable
Duration	3 months

Cost

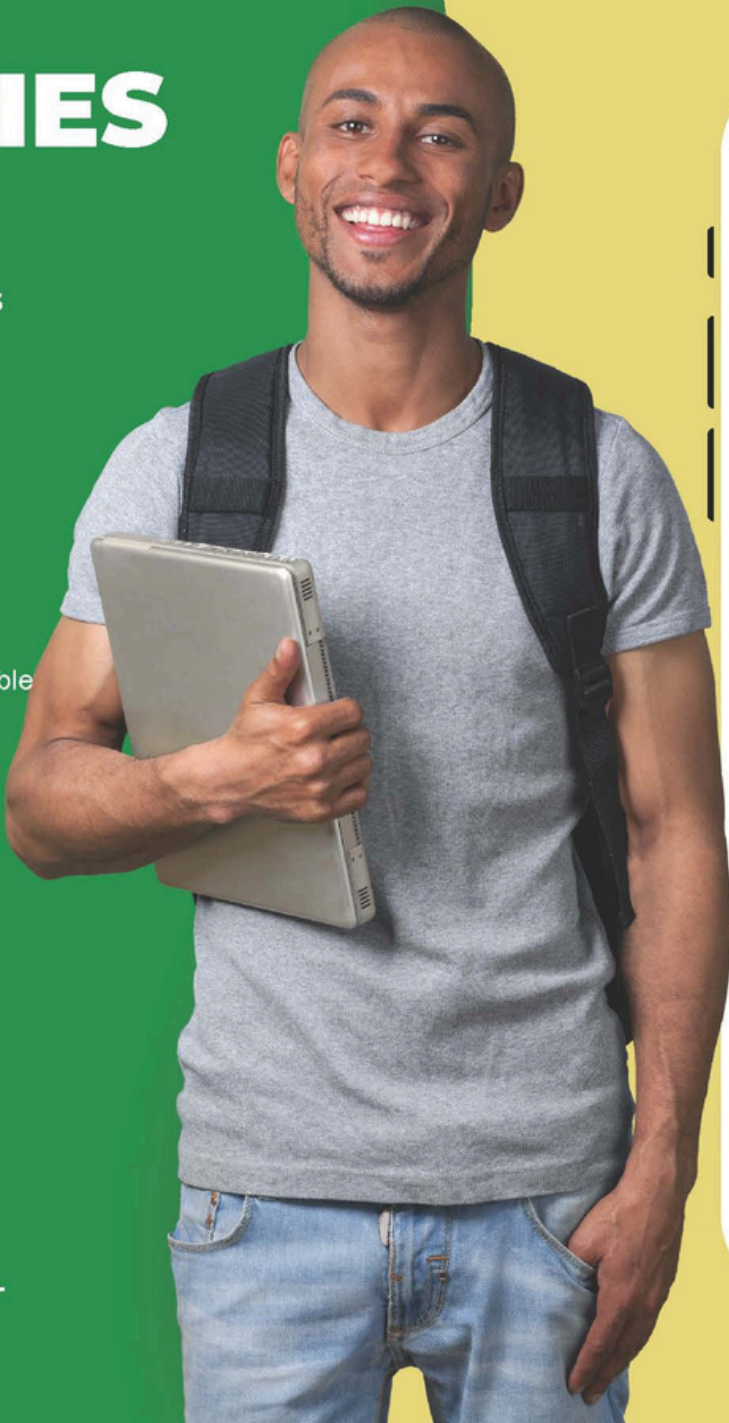
The cost per unit is Kes 7,500, Kes 8,000 and Kes 9,000 for the foundation, intermediate and advanced level respectively.

Visit ksl.ac.ke to check if you are eligible for exemptions.

[Register Now](#)

GET IN TOUCH

0202699582/4 | jacqueline@ksl.ac.ke | www.ksl.ac.ke





LAW SOCIETY OF KENYA

FEEDBACK SURVEY ON SERVICE DELIVERY

The Council of the Law Society of Kenya has initiated a survey to gather feedback on members' satisfaction with the service delivery at the Law Society of Kenya Secretariat.

The feedback collected will help us identify the gaps and improve on our services. Participation is voluntary, all responses will be kept confidential and will be used solely to enhance our operations and services.

- Members are hereby invited to participate in the survey
- which can be accessed on this link, [click here](#) to be
- received **on or before 21st March 2025.**

0799 595 800

lsk@lsk.or.ke



NOTICES

TAX MATTERS FOR LEGAL PROFESSIONALS PROGRAM



TAX MATTERS FOR LEGAL PROFESSIONALS PROGRAM

SCAN ME TO REGISTER



Target Audience

Legal professionals who intend to build and enhance their knowledge and careers in Taxation are encouraged to attend.

Dates:

17th-21st March 2025

Venue:

Safari Park Hotel

Cost:

Kshs. 60,000(Exclusive of 16% VAT)

Contact us

☎ 0709 752 727
(0715877539 , 0715877535 - KESRA Center),
✉ kesratraining@kra.go.ke

@KESRA

Connect with us through our socials.....



www.kesra.ac.ke



NOTICES

LAW SOCIETY OF KENYA SACCO SOCIETY LTD

(REGULATED N-WDT)

Crawford Business Park,
3rd Flr, Office Suite 23,
State House Rd,
Opp. State House Girls,
Nairobi.



Dropping Zone : Box No.240, Embassy Hse, Basement Flr, Harambee Avn, Nairobi
info@lsksacco.co.ke | www.lsksacco.co.ke

P.O.Box 6740-00100,
Nairobi.
Tel : 020 -514 6300
Cell 0728 788 092

Date: 28th February 2025

TO ALL MEMBERS,

YEAR 2025 ANNUAL GENERAL MEETING (AGM) NOTICE

Notice is hereby given that the Annual General Meeting (AGM) of LSK Regulated N-WDT Sacco Society Ltd will be held **virtually** on **Saturday 15th March 2025**, starting at **9.00 a.m.** to transact the following business.

AGENDA:

1. To note attendance and apologies.
2. Confirmation of year 2024 AGM minutes.
3. Chairman's report.
4. Supervisory Committee's report.
5. Presentation of Financial statements and Auditor's Report for the period ended 31st December 2024.
6. Report from the office of the commissioner of Cooperatives.
7. **Resolutions:** To pass the following resolutions and others as contained in the 2024 AGM resolutions schedule.
 - (a) Consider and approve disposal of year 2024 surplus.
 - (b) To consider and approve budget proposals for year 2025-2026.
 - (c) To approve LSK Sacco borrowing powers.
 - (d) To consider and approve bad debts for write-off if any.
8. To appoint Auditors for the year 2025.
9. Elections:
 - (a) Election of three (3) Board Members
 - (b) Election of one (1) supervisory Committee Member.

Candidates interested in the above positions (except those seeking re-election) should request and return a dully filled Nomination Form and The Fit and Proper Test Form (SASRA1/002) to the Sacco office at least seven (7) days before the AGM, subject to the qualification criteria as drawn in the SACCO By-laws and the SACCO Societies (Non-Deposit Taking Business) Regulations, 2020.

10. To transact any other business for which a prior notice will be received by the Secretary, seven (7) days to the date of the Annual General Meeting.

NB: The Virtual AGM link will be shared with members who will have registered through the members' portal (<https://www.webportal.lsksacco.co.ke>) to attend the meeting. Registration guidelines will be shared on or before 3rd March 2025.

By the order of Board of Directors.

KELLEN G. NJUE
HON. SECRETARY

CC: County Co-operatives Officer,
Sub-County Co-operative Officer

Board of Directors:

Justus M. Muniyithya (Chairman), Caleb P. Nadebu (V.Chairman), Lawrence M. Mugambi (Treasurer), Kellen G. Njue (Secretary), Gladys W. Kinyanjui, Gad Gathu Kiragu, Boniface K. Mutwiri, Samuel M. Mwaniki, Jackson O. Awele .

Supervisory Committee:

Collins Wanderi (Chairman), Joseph Makumi (Secretary), Salome Muhia (Member)

"Akiba yako, jukumu letu!"



NOTICES

THE ROAD SAFETY POLICY FORMULATION REVIEW AND VALIDATION WORKSHOP



INTRINSIC KENYA TECHNOLOGIES
P.O Box 2221-00200
Tel: 0773541951,
Mobile: 0726077482
E-Mail: intrinsicke07@gmail.com;
WEBSITE: www.intrinsic.co.ke
KENYA|USA|

OUR REF: RS /2025-03

18TH FEB, 2025

The Chief Executive Officer
Law Society of Kenya
P.O Box
Nairobi.

Dear Sir/Madam,

**THE ROAD SAFETY POLICY FORMULATION, REVIEW AND
VALIDATION WORKSHOP TO BE HELD AT SEO HOTEL, MACHAKOS
17TH-19TH MAR 2025.**

Intrinsic Kenya Technologies Limited has developed a 3-Day Meticulous Road Safety Policy Validation Workshop for the Road Safety Committees to assist them formulate and implement Road Safety Mainstreaming programs as guided by the NTSA Road Safety Policy guidelines.

The Institution will also benefit from this by having their road safety committee members trained on assuming individual roles towards design, adoption and validation of the work place road safety mainstreaming policy areas for implementation, and be assisted by coming up with their mandate-aligned safety programs.

Nominated members are encouraged to complete the attached registration form and submit it to intrinsicke07@gmail.com. For reservations and further inquiries, they can also contact Cynthia on 0726077482.

Yours sincerely

Carolyn Sierra
Managing Director



CONTD...

INTRINSIC KENYA TECHNOLOGIES- REGISTRATION FORM

**THE ROAD SAFETY POLICY FORMULATION, REVIEW AND
VALIDATION WORKSHOP TO BE HELD AT SEO HOTEL, MACHAKOS
17TH-19TH MAR 2025.**

No.	Names of nominees	CONTACT DETAILS (E-mail Address and Mobile Number)	Kindly Tick ✓	Gender/PWD	
			Male	Female	PWD/ TYPE
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
Name of Institution/Organization					
	Expectation from the training?				
	<p><u>Registration Payments:</u> Workshop fee is Ksh 45,000+ VAT= 52,200- per participant.</p> <p>All Cheques to be addressed in favor of: <u>Intrinsic- Kenya Technologies</u> A/C. No. 01148124575900, Co-operative Bank of Kenya, Moi Avenue Branch- Nairobi. IFMIS NUMBER: 1064148 E-mail: intrinsicke07@gmail.com Tel: 0773541951-0726077482</p>				



KENYA SCHOOL OF LAW



TRAINING NOTICE

LEGAL AUDITOR CERTIFICATON COURSE

(3 LSK CPD POINTS)

DATES: 12th -16th May, 2025

VENUE: NAIVASHA

ABOUT THE COURSE

The *Legal Auditor Certification Course* is relevant for those who intend to acquire knowledge and skills to carry out actual legal audit of both private and public organizations. The objective of the course is to equip the participant with the practical skills to understand the content and process of legal audit, and to undertake legal audit with professionalism and confidence.

The participant will learn about legal audits: the objectives and benefits, preparation of terms of reference, proposal, inception report, data collection instruments, report, legal compliance matrix, etc. The Course will have many sessions devoted to practical activities simulating the various stages of an actual legal audit exercise.

During or upon conclusion of the 5-days training, the participant will undertake a practical project off-site, under the guidance of the trainers, to ensure that the participant is well-equipped to carry out legal audit assignment from the beginning to the end.

The participant will undertake a project that will be assessed and only those who score 50% will be *certified as legal auditor*. The project runs beyond the training period for up to 2 weeks to be completed). Those who fail to attain the pass mark, or who do not undertake the project, will be issued with *certificate of attendance* only.

TRAINING OBJECTIVES

By the end of the Course the participant will be equipped to—

- (a) Advise clients or their respective organizations on legal compliance requirements and prepare them for external compliance audits;



- (b) Determine institutional legal risk parameters;
- (c) Develop terms of reference and proposal for a legal audit;
- (d) Prepare for an opening meeting and do an inception report;
- (e) Prepare work plan, audit schedule, and data collection instruments, including questionnaires, interview guides, etc.;
- (f) Prepare and populate a legal audit matrix and implementation matrix;
- (g) Write the legal audit report;
- (h) Evaluate an external auditor's report.

INTENDED OUTCOMES

It is expected that at the end of the course a participant should be able to effectively conduct a legal compliance audit from the point of writing a proposal for a legal audit to presentation of the final report.

TRAINERS

The School has assembled a team of experienced trainers, advocates of the High Court of Kenya and certified legal audit trainers, with extensive practical experience in carrying out of legal compliance audits.

CERTIFICATION

A participant who attends the entire course and completes the project work that forms part of the course, will be certified as a legal auditor if they attain 50% on the assessed project.

APPLICATION

Applications to attend the course should be done through the CPD online registration portal https://services.ksl.ac.ke/cpd_courses

YOUR INVESTMENT

Kshs. 105,000/- inclusive of VAT and registration fee for participants from East Africa. Participants from outside East Africa will pay **USD 1,500**. The fee covers tuition fees, course materials, stationery, lunch and refreshments.

IMPORTANT NOTE

- (a) Where a person who has registered for the course pulls out within 7 days to the date of training, the School shall deduct a sum not exceeding 25% of the tuition fee to cover administrative expenses of the School;



CONTD...

(b) Much as we have confidence of attaining quorum for this course, we wish to caution that the course will proceed only upon a minimum of 20 persons registering, hence a person should verify this position at least 14 days before the training starts. The course may be rescheduled if need be.

HOW TO PAY

Money should be deposited in the School's Account (**Account No. 202 2029 110 Absa Bank PLC, Absa Plaza Branch, Nairobi, Kenya**) and banking slip presented to the Finance Office or the CPD representative at the training, with an advance scanned copy sent to cpd@ksl.ac.ke.

For further enquiries and information, contact Isaac, Samuel, Christine or Jacqueline on:
Tel +254 712923459/+254 754456629; Email: cpd@ksl.ac.ke; ikuloba@ksl.ac.ke; sakhwale@ksl.ac.ke; cmwanza@ksl.ac.ke and jacqueline@ksl.ac.ke
Website: www.ksl.ac.ke

Isaac Kuloba
FOR DIRECTOR/CHIEF EXECUTIVE OFFICER



UPCOMING EVENTS

COMMONWEALTH LAW CONFERENCE 2025



**COMMONWEALTH
LAW CONFERENCE 2025**

SAVE
THE DATE
6th-10th April
2025





UPCOMING EVENTS

38TH LAWASIA CONFERENCE 2025



38th LAWASIA Conference 2025

11 - 13 October 2025 | Hanoi, Vietnam



SAVE THE DATE!
38th LAWASIA Conference 2025 📣

*LAWASIA & the Vietnam Bar Federation are proud to present the
38th LAWASIA Conference 2025 in Hanoi, Vietnam!*



LAW SOCIETY OF KENYA

**Law Society of Kenya
Lavington, Opposite Valley Arcade, Gitanga Road
P.O BOX 72219- 00200
Nairobi, Kenya**

Phone Number: 0799 595 800

**Email: lsk@lsk.or.ke
www.lsk.or.ke**